

PROJECTS AND GOALS 2011 (a.k.a. the P&G)

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Last updated March 9, 2011

| Project | Current state (prior to Jan 2011) | Short term goals (2011) | Long term goals (3-5 years) |
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| Administration | | Create short and long-term plans to sustain viability of organization. | Follow through with these plans, monitor and evaluate. |
| Accounting | QuickBooks accounting system set up, bills paid regularly. Ronda is accountant; Betty responsible for payroll/taxes/bills. Danni responsible for deposits, members, & donors. | Pay bills and employees (Betty) on time, update and backup QuickBooks regularly. Accounting duties divided between Betty and Danni to meet auditing requirements. (BOD Treasurer will ensure this is done.) Donations are logged into Gift Works (Danni). Betty will lead development of Accounting Manual. | Accounting done by interested staff and volunteers. Expertise acquired in-house or outside accounting services donated. |
| Archiving / Organizational History/ Record Keeping/ Document Storage | Photo albums, yearly posters of major events and accomplishments, files in office contain manuals, animal history, building projects, organic certification, catalogs, past seed/food orders, newspaper clippings, interesting articles, records of people that have come stay here. Phasing out of organic cert. Past OG Cert. Filed in basement. | Maintain adequate records of employment, applicants, computer files, photographs, organizational progress, and purchases. Published articles re: D Acres filed in office cabinet (Josh) All office equipment manuals in office. All others to basement including shop. Timesheets Checked Maintained Visitor Log updated at weekly community meeting; numbers tallied at EOY for reporting purposes. Maintain log of donations given & received. Yearly organization of office file cabinets Tasks shared communally, Director has oversight. | Organize information for public use. Continue to compile. Reorganization of basement filing cabinets |
| Budgeting | Annual budget prepared. Create in November for following year. Present to BoD for approval at end of year mtg. Present quarterly w/ actuals. (Betty) Create month-to-month and annual budgets annually. | Continue | Continue |

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| Computer systems | Downstairs office computer (used for accounting, articles, timesheets, Outlook, administration, graphic design and other D Acres of NH business) Find local expertise for tech assist. | Maintain downstairs computer for organizational use only. Keep Antivirus software active and updated. Have laptop from NH Audubon/Sarah avail. for PowerPoint presentations – caps lock locked. Looking for additional one. Need a new or repaired LCD projector that can function with computer. Maintain back-up storage of computer information. (Josh). | Maintain computers, increase our capacity to produce high quality communications, information retrieval. Computer files deleted as unnecessary to preserve memory. (Josh). |
| Data processing/entry | Various data entry systems in place, admin supports these systems as they relate to specific program areas. Now using constant contact/giftworks to make use of data lists | Inventory (Josh- wood products), hostel (Regina compiles emails for mailing list). Bev (volunteer) compiles additions to giftworks mailing list, Josh adds emails to constant contact. | Increase and improve current databases for information storage. |
| Employment/participant records | Files kept on each employee (W4, I9, liability waiver), Established necessary organizational policies. (Betty) | Keep proper records of employment including tax forms when appropriate (Betty), liability waivers for all participants (staff). Background checks for employees after hiring. (Betty) Maintain participant records/applications for alumni file (Bev/Regina). Complete compilation of alumni records in digital format (Regina) | Continue proper record-keeping. |
| Evaluation | Evaluation systems in place for workshops, hostel, internships Survey Monkey online evaluation available on Website | Ensure that all evaluations are reviewed and filed. Evaluate all programs including hostel (in hostel binder), workshops, (in workshop binder), intern programs (in file cabinet office)- give paper eval to interns to complete at departure. Have EOY meeting re: evaluations received through workshops, hostel, and interns/apprentices. Ongoing survey open to the public—needs revision (Beth) | Set up new evaluation systems for new programs as necessary, continue established systems. |
| Financial Bookkeeping | Josh, Betty, and Regina sign checks; Betty reconcile checkbook monthly | All keep checkbook log of money spent. | |

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| Insurance | Established health insurance for full time staff (group plan dropped in 2007 due to premium increases), workers' compensation, vehicle, and board insurance (Josh/Betty). Have general liability. | Maintain appropriate insurance policies. (Director, Betty) | Ongoing discussion with BOD regarding staff health care/long-term security |
| Office management | Office used by all, maintained by staff | Keep office tidy, files in order, limit use: for organizational business purposes have priority. | Maintain office as a high level work place. |
| Planning | Created long- and short-term goals for each project area as compiled in the P & G, revisited annually. Weekly planning done by all at community meetings. Created admin calendar | Make participants aware of our plans, and how they can fit in by participation in planning and review of P&G during application process. Evaluate plans at year-end. Record based in P&G document (all staff on hand) maintain admin calendar (Beth). Strategic Plan update (staff, BOD). | Revise Strategic Plan as necessary |
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| Advertising | Advertising is done on a fairly organized basis with press releases, printed ads, rack cards, email, online calendars and listings, website, connections to university career centers, flyers, brochures, Rumney Climbing Guide, and articles | Building continuity of image and name recognition to make D Acres of NH synonymous with sustainability, both to local constituents, and to a broader NE audience. Advertising kept as regular agenda item at weekly meetings; strategy is refined annually based on budget and opportunities that arise. (Director has oversight, staff share in design and implementation) | Increase advertising avenues as necessary to fulfill mission. |
| Articles / Publications | Numerous publications of various mediums have been written by staff, interns, and outside authors with regards to the D Acres project. | Bi-weekly articles written for NCNews and posted on website, naturist zine, NHHN (Beth); Interested staff or designated interns continue to produce 5-10 articles for publication annually. Create press releases for specialty workshops/events (Beth). Editing with help of group. | Continue to produce 5-10 articles for publication annually, and 5-10 articles written about D Acres from external sources annually. |

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| Brochures | D Acres of NH, Furniture, Hostel, Bakery, Local Food Guide, Rack Card | Produce 5 th year of Local Goods Guide (Regina). Rack Cards distributed by CTM and Best Read Guide, additional printing and placement strategies TBD later in year. Print hostel 1/3 pages as necessary for seasonal hostel mailings. | Update brochures annually, print large quantities, disseminate. |
| Canvassing/Dissemination of fliers/brochures | Fliers posted in Plymouth, Upper Valley, climbing site, sent to faculty, available through Website and CC email. Canvassing incorporated into regular deliveries. | Send out flyers via email to select locations (Josh). Annual report sent to select snail mail list and all email list through CC. Available onsite and at off site events. Monthly fliers designed and printed (Beth to do/oversee). General brochures currently distributed at CMAG and AR. | Make dissemination of flyers through volunteers and electronic formats |
| Local Business Sponsorship | KTM Farm Day – board organizes donations from local businesses. Baker River Appreciation Day—many local sponsors | Development of plan to solicit local businesses interested in sponsorship, donating services and equipment. Ask BOD to solicit product and financial donations. | Seeking sponsorship from locally owned businesses. |
| Mailings | Sent out info to environmental schools, hostel services, outdoor stores, Annual Appeal, Thank You Notes, Membership renewals. | Send flyer for Internships & Apprenticeships via email to career centers (Josh). Annual report and calendar to mailing list, annual appeal to mailing list, invite members to member dinners (Regina), hostel mailings twice a year (Beth), Thank you notes (Bev), member renewals (Danni) | Limiting the number of snail mail correspondence |
| Mailing List (Electronic/Physical Address) | Members/Donors (Gift Works), Hostel, Outdoor Rec, Farmers, Local Businesses, Alumni, Career Centers (emails), Constant Contact | Giftworks updates (Danni, Bev). Continue building lists with emphasis on e-version. Josh and Betty to go through mailing list once yearly, Josh to make updates to CC. GW needs to be segregated for Annual Appeal (Josh, Betty) If visitors have expressed interest, they are added to the list. | Reduce size of list to manageable group that responds. Add new people every year, then cut back for specific paper mailings. |

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| E-mail | Lists created for local events (~3000), permaculture (~200) BoD (~5), residents (varies), prior residents (~75). Career centers (~40), Spanish teachers. Monthly Constant Contact | Continue with monthly e-mail. Obtain more e-mails from folks coming to the farm. Develop sponsorship program to use in email newsletters. Josh to do updates. | |
| Gift Certificates | Utilized with infrequency | Available on computer as pdf file. Promote through CC and on-site. | Increase potential |
| Newsletters | First newsletter sent out in December/January 2003/4, 4 sent out in 2004. Produced quarterly (2). | No longer doing newsletter. Annual Report – end of January – Look for sponsors. | Continue Annual Report. |
| Newspaper/Magazine Advertisements | Placed periodic monthly ads ¼ pg in record enterprise 2005, 2006 and valley news, mofga, summer nofa, The Clock, Dartmouth, GLJ, Local Banquet, UVL, edible WM, Permaculture Activist | North Country News ad twice monthly. Press releases as possible, submissions to calendar of events section (RE, Valley News). | Utilize printed ads to pinpoint our target audience |
| Photos | Photos taken at workshops, especially to document building progress. Digital Rebel camera allows for high quality digital images. Photos archived on computer. | Archive photos: put all in appropriate categories under 2011 Establish general categories (Regina) | Build digital photography archives that maintain photos indefinitely. |
| Press releases | Press releases sent out for workshops and events (three weeks prior). List of publications with fax numbers kept in paper file called Mailings/Press Releases. On computer in Advertising folder. | Focus on special events (Beth) | Ensure visibility of all D Acres events and programs through local news sources. |

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| Printing | Heavy volume flyers printed through CopyCraft or Venture Print. All else done in-house. Bought phaser 6350. | Utilize the Phaser for printings of less than 250 copies annually. Utilize recycled paper whenever possible. | Seek sponsorship from copy centers to offset printing cost, ascertain cost effectiveness of in-house printing vs. outsourced. |
| Printed Guides | 2009: Rumney Climbing Guide | | Seek inclusion in travel guides |
| Radio | Sam tried to contact PSU radio, but to date unsuccessful. Josh did radio interview in Feb 2006, 2010 NHPR story segment | Pursue PSU, local broadcasting stations for PSAs and calendar announcements of events (if interested personnel). | Pursue PSU, local broadcasting stations for PSAs and calendar announcements of events. |
| Recruiting | Staff and interns recruited through Idealist and several other web job listings, fliers, word of mouth, website, nofa & nofanh, nefood, culinary schools mailing, env. faculty mailing, Antioch, mofga, workaway. People expressing interest asked to fill out application, read Organizational Manual, 3042 and P&G, discussed at Community Meetings on Mondays. Write back to all applicants within a week of applying. | Interns – attract skilled individuals, encourage retention and return for consistency Apprentices- accept based on available staffing Artisans – Encourage other artisans to teach workshops; recruit for artists in residence program. Josh to post woodcrafter, metal fabricator, garden coordinator, videographer, health/wellness specialist position on website. Josh to contact career centers, see mailing category. | Consider alternative avenues for attracting participants to specific programs, especially professionals interested in pursuing a new program for D Acres (crafts, etc.) Encourage research oriented individuals to participate at D Acres. |
| Smart Phone Application/Online Calendars and Listings | E-Tractions | Update E-tractions regularly (Josh), Google Calendar development | |
| Speaking Engagements | Josh has spoken at various conferences (Beginner Farmer 2005 and NOFA Winter Conference 2003) and classes (PSU x4, Lyndon State x3), MOFGA common ground, Solarfest, pease library pioneers of sustainability series PowerPoint | Engage in 5-10 public speaking engagements (offsite) to increase visibility for D Acres of NH if prompted by other organizations (Staff) Josh- Permie film series | Continue to speak publicly about D Acres, 5-10 times per year. |

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| | presentations prepared for many workshops, applicable for offsite lectures, speaking engagements. Bike Tour (Tyler) 2009: Stonyfield live webcast, Master Gardener, PSU classes, panel discussions, earthjam 2010: Tin Mtn Conservancy, Red River Theater, FRESH panel, PSU Nutrition, PAD panel; 2011: Plymouth Rotary | | |
| Social Media | Facebook Fan page | Goal to have 2000 fans; update regularly (Josh) | Explore avenues as possibilities arise |
| Videos | Year of the Northern Forest (Jessie). Segments shown on public access (2009-10). Videos listed on Website, Vimeo and You Tube | If opportunity arises, acquire infrastructure for video production. Filming and editing by interested personnel, in conjunction with Public Access. Utilize youtube, video blog, etc...George Packard film production in process. | Produce videos that demonstrate process and philosophy at D Acres. |
| Website | Website designed in 2002/3. Updated regularly. Lots of articles and links, supporting local businesses page, lots of pics, many hits –opportunity to donate. Linked well with other orgs. | Make weekly updates. Website streamlining with help of Jamie. If we get someone more knowledgeable re: search engine optimization etc, build capacities for webvideo viewing, photo viewing. Weekly updates on the blog (interested personnel). | Update as needed. Overhaul and alteration from Frontpage to Wordpress. |
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| Animals | We have raised ducks, turkeys, chickens, pigs, oxen, sheep, goats, bees & worms. We have a cat. | Maintain animal health. Staff oversees animals. Considering purchase of new batch of chickens | Regular raising of pigs and chickens, plan for succession to new ox team. |
| Am/midday/pm chores | Rotated by staff and interns. (Josh responsible for ox chores) | Ox chores and pigs, chickens, ducks (completed by staff, interns and apprentices) | Maintain care of animals. |
| Birthing | Two lambs born in 2004, 10 piglets born Aug 2005. Built pig birth house in 2006. 80+ piglets raised since | Breeding set (3 sows, 1 boar) birthing piglets throughout year. Raising own ducks (staff). | Avoid unplanned pregnancies (all responsible!). |

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| | 2005. | | |
| Animal tractors | 3 built, all in use. Lg. chicken tractor built on wheels pulled by oxen. | Keep them in use applicable. Beth to coordinate tractor placement and follow-up sheet mulching in conjunction with Josh. Incorporate pigs in new areas as needed. | Continue using this method and build more as necessary to meet needs of flock. Mobility for chix houses as applicable. |
| End-of-life process | Chickens, lamb, pigs slaughtered. | Take necessary steps in the case of animal lameness or other injury. Slaughter the retired birds as needed. | Plan for chix turnover every 2-3 years. |
| Exercising | Oxen exercised (if not worked) 3-4 times per week. Goats put out on stakes | Orient farm activities toward work for the oxen, use oxen exercise for bonding new teamsters (Josh, Beth) | Continue. |
| Feeding | Chickens receive organic grain morning and night and weeds when available. Oxen get hay throughout day grazing in summer months. offsite pasture secured for oxen, Hannaford, PSU, & town pickup for pig food | Try to reduce need for purchased feed by using available forage material onsite and rotating animals. Expand pasture, establish sources of local hay beyond Greggoire/Ed Morrill. | Establish more perennial shrubs/trees that provide fodder. (Siberian pea shrub) |
| Feet trimming | Oxen trimmed once a year by trained farrier. | Trimming will be done twice a year, appointments made for oxen. (Josh) | Maintain foot health in all animals |
| Fencing | Electric fencing is used for all animals except chickens and ducks. | Maintenance and repair of all existing fences; pig fence lowered in spring, raised in winter; (Josh & Beth). Expanding duck area for breeding. | Consider additional locations for pigs. Expand and repair fences as needed |
| House building | 4 pig houses, 1 duck house, 2 chicken houses, 1 chicken tractor, 1 ox house, G-Animal Duplex (1 chicken/1 lower pig) | Fix lower pig house door. Construct facility for duck breeding. | Maintain shelters for animals as necessary. Provide shelter for any new animal. |
| House cleaning | Animal bedding and cleanliness requires daily attention with addition of wood chip or hay. | Maintain clean ox bedding, pig house cleaned as necessary, chicken and duck cleanup continues as needed (Staff). | Maintain clean houses. |
| Rotation | Animal rotation as suits garden formation and maintains pasture | Reduce Big Pig pasture. | Avoid overgrazing, animal disease. |

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| | health | | |
| Brush removal | Ongoing facet of animal-garden interaction. | Ongoing with pigs and chickens. | Keep down brush in all newly cut areas. (Josh) |
| Grazing | Oxen moved every few days to fresh grass (around D Acres and offsite to neighbors) | Get oxen out grazing (walked for at least an hour or staked in various areas, 6 days (Josh & Beth). Monitor pasture health and evaluate for future rehabilitation. Cut sucker growth. | Create adequate pasture for all animals living onsite. |
| Training | Oxen training maintained. | Maintain oxen training (Josh, Beth) | Maintain safe animals onsite, train a new team of oxen to take over when August and Henri can no longer work |
| Water | CLEAN Water must be available to animals at ALL times. Water catchments available in many locations | Animals checked through the day to be sure water is available (staff). Utilize water catchment-build additional catchment on mobile chicken tractor (Beth). | Water catchment on all animal facilities. |
| Winter prep | Prep for winter in Oct. including heating elements to oxen, chickens and piglets. | Josh and Beth coordinate. | Maintain. |
| Worming/vaccines | Oxen and goats done by vet once a year. Pigs done by us as necessary. (Josh) | Continue as needed. | Maintain animal health |
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| Building/construction (Josh responsible) | Since the founding of D Acres, construction projects have been a key part of building the infrastructure. | | Develop curriculum for alternative building apprenticeship, perhaps incorporate reading list. (Josh) |
| Acquiring salvage materials | Glass and fencing, woodstoves | Bring home insulated windows (no panes), sliding glass doors, fencing, woodstoves, metal roofing, 1,000 gallon stock tank. Wish list on website and annual report. | use glass, fencing, woodstoves, develop contacts in construction and demolition fields |

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| Ampitheater | Considered in 2008 | | Possibly construct in future. Host music, theater, speakers, etc. Possible site in upper field. |
| Animal/greenhouse | Utilized since 2005 as animal/greenhouse. | Add water catchment, complete plaster work. | Maintain the building. |
| New Greenhouse/Outdoor Kitchen | Construction began 2007, utilized as greenhouse/kitchen in 2009. | Add water catchment, finish kitchen space-add water/sink element (Josh) | Maintain for outdoor kitchen/greenhouse use |
| Red Barn restoration | Cleaned barns. Grant to evaluate barn restoration south and north sides renovated. Utilized as Farm Store, but overwhelmed by storage, damaged furniture. Insulated, with new southern wall in 2008, eaves redone 2009 | Maintain cleanliness/orderliness. Available as multi-person living space. Deal with leaks in foyer area. Finish inside of southern wall. Fix floor. Spring cleaning in April. | Eastern wall to be done in future, maintain structures. |
| 2 car garage | Jonathan & Matt reinforced. Now as blacksmith shop, repairs done after flooding. Electrical completed 240 voltage | Keep as blacksmith shop & storage space. Foundation repair on north side. Needs continued work. | Add sunroom to south side. Maintain structure. |
| Edith's woodshed | Matt reinforced. Bryan/Josh built roof addition-temporarily tarped. | Foundation and roof work ongoing. Store wood for use in red house and studio. | Maintain |
| Solar Shower | Built outdoor solar shower in 2000. | Needs relocation and re-structuralization. | Maximize use. |
| Silo | Foundation redone 2008, completed 2009. | Inhabited. | Reinforce, utilize |
| Biodiesel/Waste veggie oil conversion | Offered workshop at KTM and onsite on veggie oil conversion; veggie chipper, Bill & Morgans cars, Fuso on veggie | Continue to collect & filter veggie oil (Beth); veggie conversion for D Acre's VW Jetta. | Maintain vehicles properly. |
| Built in furniture/finish carpentry | Cabinetry built by George Drowne, Mike Lonigro, Josh & Sam built bookshelves, dumbwaiter doors. | More bookshelves in Library. Assess shelving in kitchen and pantry as needed. Display cabinet for living room. | Porch swing |

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| Carpentry | Built Homestead, shed, ox hovel, greenhouse | Introduce new learners to carpentry through shop and additional construction projects as they arise. (josh) | Build knowledge and capabilities. Greenhouse to south side of community building. |
| Chimney/woodstoves | Red barn, skinny shack, greenhouse, Sanctu, Eastside, Shanty | Maintain clean flues, look for more woodstoves. (all) | |
| Electrical | Rewired red barn and 2-car 2009 | | Red House: upgrade, isolate essential electrical equipment (water, heat); Main Building: switch to small diesel generator, energy audit (Josh) |
| Domestic Hot Water | Dump salvaged batch system for solar shower, two technologies on roof | Expand system with two additional solar collectors. Test results to be published through PSU professor. | Test on 5-25 year horizon |
| Photovoltaics | 1 treehouse, 1 pv water pump, 15 panels at Homestead. | Track numbers from solar/house meters (Beth). Additional PV panels for Homestead. | Expand energy independence into the future! |
| Living Space | Community bldg, treehouses, edith's house, tent platforms; red barn and silo, shanty in 2008. | Edith's house renovations – clean-up, clean-out, fix up, early summer | More dwellings, year round space for residents. |
| Wind turbines | N/A | N/A | Round house power or water pump |
| Excavation/foundation | Homestead, ox barn, new storage structure, greenhouse, parking lot, ponds. | Edith's house foundation. | Foundation for roundhouse, 2-Car, more ponds. |
| Fire Safety | Fire alarms, escape, prevention and emergency plans established. No smoking policy in buildings. Pond dry fire hydrant. | Maintain safety of buildings and inhabitants. Get water pump in working order-train staff in how to use for fire suppression. Maintain and instruct about alarm system. Maintain fire extinguishers in all vehicles and near flammables (Regina). | Training |
| First Aid | First Aid Kits set up in Homestead, woods kit. Annual upkeep. | Inventory and keep stocked (Regina). | Maintain. |

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| Masonry | 1 st floor hearth built in Homestead. Foundation of greenhouse, some with cob oven; silo and red barn in 2008 | Finish front light project (Josh and interested interns) | |
| Drywall repairs | Ongoing | Painting to do list available in woodshop. | Fix cracks as needed. |
| Earthwork | Trench for power to ox hovel, moved loam pile, trench work along Homestead eastside dripline and into animal area by pond, trench leading from parking lot to pond. New greenhouse embankment. New ponds/terrace gardens in big pig area. | Drainage for G-Animal lower living space. | As needed. |
| Erosion control | Erosion controlled when necessary. | Road to Upper, monitor red buildings for water damage. South side of driveway-maintain trench. | Focus on trail water bars. Maintain as needed. |
| Painting | Outside and inside of Homestead; mural in yoga room, 1 st floor repainted early 2008/2010. | Murals in garage, woodshop, in house (Josh and Regina). Ramona mural in kitchen. | As needed. Outside of Community Bldg needs scraping and linseed (interested interns). |
| Winterizing buildings, gutters | Take down before snow, remove screens, disconnect hoses. | Continue (staff). | Maintain. |
| Cob/earthen construction | Cob oven and green house. | Plaster cob oven and g-animal. | Potential for sauna. Repair as needed. |
| Plumbing | We have equipment for minor plumbing needs onsite, but generally hire out for repairs. | Pay attention to all onsite needs. | |
| Greywater | Red barn (dismantled) and solar shower systems | | Install for Homestead, maintain as needed. Develop greywater system and urine diversion plans for Homestead. Solar shower/outdoor kitchen greywater diversion plans – |

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| | | | plant in third stage of cleaning filter |
| Roofing | | | |
| Metal | Existing buildings | | |
| Sod | Cob oven | | round house |
| Thatching | | | maybe round house |
| Dehydration | Currently use one dehydrator, boiler room, upstairs of barn, and kitchen. | Continue use of solar dehydrator, boiler room, barn, incorporate cob oven | Sauna/dehydrator combo building |
| Tent platforms | 8 constructed onsite | Fix platform on loop trail. | Maintain |
| Tile work | Wall & Floor mosaics – done! | | |
| Water catchment | Installed on red barn, chick shack, front & back of ox barn, open-sided building, back side of 2 car. Acquired 2 lg tanks (250+gallons) and 2 sm tanks (55+gallon), and Homestead. | Add water catchment to mobile chick house, goat house, southside of open-sided, g-animal/northside of chixhouse, new greenhouse. Improve Edith’s chick house. Look for extra gutters-route to large containers for holding. | water catchment on all structures |
| Welding | Welders and cutting torch acquired 2008, part of blacksmith shop. | Look for donation of metal bandsaw. | |
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| Crafts | 60 year history of craftmaking (Edith Gray). Craft studio established. Policy established for craft production. Some individual efforts. Blacksmith in 2007/08. Traditional Arts Fair Sept. 2009 | Crafts are defined as functional pieces of work that utilize recycled materials or resources that can be sourced on-site. Maintain cleanliness, accessibility and develop studio space. Pursue Artist in Residence position. Pursuing Woodworker and Metal Fabricator in Residence. | Future craft programming is based on the economic and ecological viability of sourcing materials and the necessity of the goods produced. Continue gathering supplies and equipment. |
| Baskets | Jane Darling hosted workshop in 2009, 2010 | Keep eyes open for another basketmaker (staff). | Pursue if personnel interested. |
| Birch bark frames | Construction began in 2001 incorporated farm photos | Continue to make and distribute to retail stores (25 mirrors & flower prints) | Continue as needed. |
| Candle making | Made for personal use | | Pursue if personnel interested. |

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| Ceramics | Betty has dabbled in ceramics. Ceramics machinery and materials donated. Zach Behney participated as Artist in residence 2009, constructed outdoor wood-fired kiln; two ceramicists participated in Trad. Arts Fair 2009. Ethan Hamby Artist in Residence 2010. | Discontinued at this time. Large drain on resources—not economically/ecologically viable at this time. | |
| Economic Viability | Attempted to cost-justify crafts through retail sales on and off-site. | Continue to utilize available venues for craft sales. | Economically sustainable micro-enterprises that contribute 25% of D Acres budget. Develop reasonable standards to evaluate labor and materials costs versus profit. Have ready for events and holidays |
| Decorative painting | Edith painted decoratively and taught courses for 60 years. Joy & Lila painted 2002/3 seasons—the community building basement. Lisa Olech painted mural in Yoga Room, 2008. Mural in garage started in 2009—halfway completed. | Murals in community building as appropriate, quotes and lettering above doorways and windows. Continue garage mural. Mural in progress in kitchen (Ramona Helf). | Pursue if personnel interested. |
| Dyeing | Attended MOFGA workshops on this topic, dyes used in workshop as well as earthen plastering. Gary Hamel at Trad Arts Fair 2009. | | Pursue if personnel interested. Interested mainly in natural plant/mineral dyes. |
| Felting | Attended MOFGA workshops on this topic. Kathleen Peters demonstrated at Trad Arts Fair 2009. | | Pursue if personnel interested. |
| Fiber/clothing | Crocheted hats for farm stand, material used for doll/clothing making. | Continue crocheted hats for sale on site (Regina). Regina will coordinate and oversee fiber-related activities and will do her best to maintain sewing machines equipment usage. | Maintain consistent supply of value added fiber products for sale through our venues. |

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| Forest/Garden craft | Holiday wreaths and garlands made by Josh and Edith, holiday decorations by Micki. Made garlic braids, dried flowers, sold Poppy heads to Tamara, wreaths made by Micki. | If there are interested individuals, possibly make 20 wreaths/garlands in 1 st week of November | Continue annually if interested personel. |
| Knitting | Individuals have learned to knit, Diane Mc Coy donated some yarn | | Interested personnel learn to knit functional items. |
| Metal/blacksmithing | Blacksmithing workshop began in 2003 season- 2 forges; Joe in 2007- set up tipi work space, 2008 converted 2-car for space. Joe retired 2009. Steve Ash/Rob Hudson workshop 2010 | Steve Ash to assist in shop renovation; will host Intro to Blacksmithing workshop in 2010. Pursue metal fabricator. | Program focuses on metal fabrication for its function elements (ie. Bicycle-powered machines); continue hosting Blacksmith workshops. |
| Soap making | Produced using kit. | If interested personnel, pursue utilizing farm products (pig fat). | Supply all needs at D Acres. |
| Spinning | Acquired spinning wheels, attended 2 spinners meetings and a workshop. Began learning to spin with a drop spindle. Lila spun 2001/2 winter (produced gloves, hats, sweater). Regina spun (2009-2010) | Regina will continue spinning in Winter months with available resources. | Utilize fiber from D Acres animals & plants, clean and process and create value-added products for sale. |
| Weaving | Lila weaved 2001/2. Parts for 3 looms onsite. Regina winter weaving 2009-10. | Regina 2010-11 with looms at Bill & Betty's. Set up studio to produce placemats and rag rugs. Develop studio for efficient/organized working space, build shelving. Regina to sell product at Artistic Roots. | Set up loom and start weaving blankets. |
| Yard Art | Many have made wind chimes. Lisa made recycled materials mobiles. Regina made flags. | More flag-making during cold weather months. | Maintain, create more as needed. |
| Woodcrafts | Bowls, cutting boards, utensils, boxes, lamps | Produce, sell onsite, through Local Harvest and retail stores; focus on spoons, hearts, chopsticks, live furniture (josh). Seeking Artist in Residence. | Continue |

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| Education | Over 530 workshops & classes through 2010. | Offer educational opportunities to residents and visitors on a variety of topics related to our mission. Educational Programming is funded through grants, overnight accommodations, farm products, and program fees. An established calendar is created annually, but we welcome additions as the opportunities arise. | Extend our educational outreach, in terms of increasing the population participating in programs. Sourcing local presenters and increasing diversity of topics covered. |
| Time/Services/products donated | Info Utilized in annual reports | Spread sheet documents compilation of info | |
| Attendance/Outreach | | Target students (PSU, Dartmouth), through print ads, flyers and Facebook. Targeting audiences for seasonal recreation and food events through print ads. | Evaluation of effective advertising and workshop quality and content |
| Kiosk | 2 kiosk were built in 2008 and a self guided tour evolved. Kiosk was developed with printed info 2009. | Self guided tour on the kiosk updated based on NH trails grant approval. (Beth). Year of theme info added for 2011 to parking lot kiosk | Continue to up date and improve info from year to year |
| Biking | Made fliers, hosted biker oriented Farm Feast Breakfasts | Biker breakfast—free pancakes every farm feast. | Offer tours. Make trails more accessible (adequately marked trail system, easy for self-guided tours) |
| Snowshoeing/ X country Skiing/Hiking | Rented snowshoes to hostel guests. Lead expedition with Conservation Commission | Capability to rent snowshoes (\$4/day) and lead snowshoeing expeditions. Host every Sunday Open trails Search for more donated equipment. | Trail maps and marking improved |
| Swimming hole | Introduced interns to various swimming holes. | Introduce 2011 interns to swimming holes. Create adequate map if personnel interested. | . |
| Film Series | Films offered twice a month in 2004, very low attendance, difficulty deciding films. Once a month (first Friday) in 2005, better attendance. Signed up for Ironweed film club. | Films offered first Friday of each month- couple with Pizza Night in 2011 | Build library of relevant films |
| Water (River, Lake, Pond) Activities | Participated in occasional boating trips (canoe/kayak). Bill/Betty Ann lend us boats. Baker River Appreciation Day 2010 | Water recreation equipment available by request | |

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| Tours | Many many tours. Occasionally residents designated as tour guides. Ongoing video tours on web | Keep trying to orient visitors to Open House Tours. Be flexible with unplanned requests. Encourage donations, \$2-10 per person. Kiosk will offer self-guided tour. | Maintain public facility. |
| Website | Information about our farm system and opportunities here, how to articles, videos | Continue to post workshop handouts and other informative articles, calendar, etc. Update focus on food and page for local art events, Looking for interested persons to develop web-video capacity. | Have available how to guides and videos on D Acres activities. |
| Workshops (Organizers are responsible for doing or delegating food prep, hospitality, photos, setup/cleanup, timeline, volunteer support) | Workshop series well defined in 2004 and 5 in all D Acres focus areas. Evaluation forms given out at all workshops. Reviewed internally at group meeting. 37 workshops in 2007. 2008: 29 workshops. 2009:~36 workshops. 2010: 39 workshops | Host 30+ workshops planned for 2011 (coordinated by relevant staff member and guest teachers) with flexibility to add more when opportunity arises. Provide evaluation forms to participants at the end of each workshop, take photographs, create workshop handout or article if not available or obsolete. (Primary coordinator, other residents as assigned beforehand). Continued focus on food events as tie-in for yearly calendar. | Annually review list of workshops ideas for the following year (January) Workshops pay for themselves; individual self-sustaining enterprises; funding for new ideas |
| Alternative building / Earthen Building | 2005: 2-3 earthen building workshops (mainly plastering and finishing g-animal) 2004: 4 workshops offered (one was weekend workshop). Built greenhouse/animal husbandry building and cob cooktop. 2 cob workshops held in 2003. Bryan Felice taught in 2007. Cob hot tub learning experiment, refinished cob oven 2010 | Potential workshop on cob oven plaster finish repair | Continue developing projects. Next priorities are: roundhouses/dwellings sauna dehydrator |

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| Alternative Energy | 2005: solar energy day, installation on Homestead. 2004: Josh helped learners install pv panel on Irrigation pump. 6 participants. Chip led pv workshop in 2003, put panel up at Skinny Shack. Bicycle pump for veggie oil 2008, workshop w/KTM Veggie Oil Conversion, Fall 2008 | We are interested in continued education in the alternative energies that exist on-site, including the solar hot water system, bicycle-power, ice house, pv, renewable fuels (wood, sun), and potentially cultivating relationships with experts with these systems to help bring them to the public.PAREI and KTM partner projects in 2011 | Incorporate workshops into all installations. |
| Blacksmithing | Community events hosted 2004-6; Joe gave lessons in 2007-8. 2009: Joe offered lessons, workshops, demos.2010 workshop with steve and rob | Workshop and shop renovations with steve ash | Utilize blacksmith for functional farm projects. |
| Herbal first aid/ Herbal Home Health | Micki held first workshop in '03, did it again in 2004 and 2005. Micki & Lauren presented in 2007. Lauren presented in 2008 – PSU Community Ed class, plus others, Wellness Conference held 2008 | If personnel interested (Sarah Hall (off-site) – herbal plant walk, workshops/remedies, teas) | Continue to have herbal home health, expand medicinal gardening workshop repertoire. (possibilities: winter health prep) As qualified instructors are available |
| Mushrooms | Mushroom cultivation offered 2004-2006; created handout Mushroom walk with Terry Anya 2004-2007. 2008: Bill did mushroom plugging, Dave Wichland workshop, Terry/Dave at Conference. 2009: Wichland workshop well attended. Scott K in PDC 2010 | Scott K in PDC | Continue with mushroom related workshops. Add processing, drying, extracts, use in greywater, medicinal mushrooms |
| Permaculture/forest garden | 2010 PDC through the seasons 2009 UVT class spring break 2004/5: Led by Josh & Micki; planted out NW side of orchard. 2003:Led by David Jacke. Mapped around Homestead, guild/planting research and planning. | Order Fedco Trees. Permaculture Design Certification Course being offered 7 weekends April-November (Steve Whitman, Josh) | Continue related workshop annually, expanding forest garden areas throughout the property. |

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| Bird & Plant walks & Natural History | Micki offered 4 in 2004/5, 3 in 2003. Attendance around 3-10 people per walk. Produced field guide to native medicinal plants. Lauren led walks in 2007. 2008: Sarah did May ephemerals walk, Lauren did August walk, guest teacher walks at conference. 2009-2010: Sarah Hall cont. Plant Walks2009-2010 Bird walk and forest walks with Len and Norrie | Sarah- wild plant walk in May and June Bird walk and forest walks with Len and Norrie | Expand educational infrastructure related to orchard plants and medicine trail. Expand and improve handouts for walks, self tours , and workshops. |
| Puppets, masks, costumes | Paper mache and other kid crafts. Increase awareness about use of waste/recycled materials. masks, Halloween costumes. 2008: we have a dragon. 2009: we have a moose, crocodile, and mountain sheep. | Workshop to be held before Halloween (Josh) | explore potential for puppet theatre. |
| Gardening | 2005: Renamed Home Scale Gardening: Coldframe design and No-till bed preparation. Prior: Josh/Micki ran workshop on gardening. Variety of workshops and events offered in 2008. Bill and Lauren led most of them, some guest teachers. Mark Fulford led pruning, grafting, composting in May. 2009: offered Indoor Seeding; Sheet Mulching; Composting; Pruning | DAcres style of gardening workshop in May/June by Josh; Indoor Seeding; Sheet Mulching; Composting; Pruning, Planting and Transplanting, Garlic Cultivation | Continue annually, develop more workshops oriented toward the home gardener. |
| Sustainable forestry | 2004-5 Josh ran workshops with Sam & Abby. Chipper and oxen in 2005. 2007 year of the Northern Forest | Cross cut saw workshop (ryan) Teach on-site learners | Continue annually, expand as possible. |
| Kitchen/preservati | 2005: Tempeh, Canning & Pickling, Breadbaking, brewing & | Lactofermentation Louise Turner, cider-making, Dandelion Winemaking (RR), Harvest/Preservation | Continue annually, expand as possible. |

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| on | winemaking, sauerkraut with Louise Turner. 2008: Brewing – Spring & Fall (John, Bill); Winemaking – Summer & fall (Bill), Saurkraut bee in the fall (Louise), Hard & Apple Cider making (Bill). Regina arrives as kitchen manager. 2009: Lactofermentation Louise Turner, cider-making, Dandelion Winemaking (RR), Harvest/Preservation (RR), Root Cellaring (RR) | (RR), Root Cellaring (RR), 2 nd Tuesday Cooking Classes | |
| At-Risk/ Endangered Native Medicinal Plants | Micki did United Plant Savers slideshow 2005. 2008: Sarah plant walk, Jim Merkel walk at conference | Sarah- plant walk | Continue to expand if personnel interested |
| Animals | Oxen was part of Sustainable Forestry with oxen workshop in 2004, became separate in 2005. | Pig and chicken workshops (BW) | |
| Woodcrafting | Hand cut dovetail box (x2), rustic furniture, woodcarving (x2), woodblock printing, woodworking, jigs fixtures and other time saving devices, restoration and finishing, birch bark frame-making, women in woodshop with Dawn 2010 | Seeking Woodworker in Residence. Making Block Prints with Regina (Feb). Spoons (jT) | Provide public workshops as possible |
| Treehouse Building | 1 in 2005/6, 1 in 2008 | Tree houses of D Acres Tour (Josh) | |
| Youth Ed | Scouts, school groups visit, sometimes work/hands-on experience; food sometimes included; sometimes tour only. 2008: Tyler arrive, visiting school groups, gardening for kids, herbs for kids, Lauren to SKUUF (worms), | Welcome school groups for tours and volunteer projects. | |

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| | Mt. Prospect Academy apprentice (KWall) 2009: Karen, hosted after school program kids (Russell Elem., W. Leb. Rehab.) to volunteer and teach, Dublin School, PSU volunteer days, Kids Week. 2010 U of Wisc Spring Break | | |
| After School Program/ childcare | Childcare offered | If personnel qualified/interested. | |
| Summer Camp Hostel | 2008: Tyler and Kids Week. 2009: Karen and Kids Week. Started in February 2004. 2004: 104 parties (average 2 people per party), 2005 – 300+ guests; 2007 719 guests; 2008: 847 guests; 2009: 380 guests >800 in 2010 | If personnel interested. Operate hostel- Regina coordinate. Aim for 1,000 guests in 2011. Continue to generate revenue and clientele as well as develop the educational aspects of the hostel for visitors. | Implement if staffing allows. Diversify client base –year round capacity |
| Advertising | hostel.com, Rumney Climbing site, Rock Barn, letter to camps in 1 hour radius. Rumney Climbing Guide published 2009. | Rack cards Greater Boston and NH welcome centers Looking to recruit intern interested in hospitality management/organization. Continue seasonal promotional letter (ski areas, climbing clubs/gyms), twice in year (Beth) | Target ads to diversify clientele |
| Food Prep | Dinner & Breakfast available | Dinner and breakfast available upon request. Evolve “farmstand” buying for guests—purchase specific ingredients for preparing their own meals (need to create pricelists, cost structure). (Regina coordinate) | Continue. |
| Hospitality | Staff has done it. | Tour (indoor and outdoor - weather permitting) offered to all guests (staff); | Continue. |

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| Transportation | Staff have picked up from White River Junction. Fee = \$15 pickup from Plymouth, \$20 pick up from White River. | We will continue a negotiable roundtrip service from White River Junction (\$30-60 one way) and Plymouth (\$20-40 one way). Drop offs available to/from local Climbing/hiking sites (\$10 each way). Listed on website. | Provide service to travelers, but no extension beyond Plymouth and White River. |
| Education | Tours for guests | Improve self tour printed materials in house—more proactive about volunteering and offering tours | |
| Forestry: | Erosion control, reforestation, path maintenance, use of oxen, selective cutting, firewood, change of land use | Prepare areas for pasture/meadow expansion, recreational and farming access and mushroom cultivation. Practice weeding and thinning of trees while being responsive to the needs of the forest. Continue work on reforestation, at-risk and medicinal plants. Utilize the oxen. Process enough firewood to supply the needs of the community. Acquire wood for use in construction and the wood-crafting program. | Maintain or improve the health and biodiversity of the forest. Multi-use capacity of forest for agriculture, cottage industry (provide all materials for) and recreation. Dissolve the lines between forest and garden. |
| At-risk/medicinal understory | At-risk/medicinals planted for educational purposes, but not for agri-forestry, field guide created. Sarah woodland plantings, Lauren garden plantings in 2007. Previous investments have not been fruitful. | Needs interested and qualified personnel | Develop sale of seed and rootstock as revenue source of plants. Plant more medicinal plants including ginseng in sugarbush. |
| Chainsaw use/felling trees | Josh/LD/Kwall use chain saws/fell trees | As needed. (JT, Beth can use chainsaw) | As needed. |
| Erosion control | Installed bridges, water bars, and rebuilt trail system | Improve drainage in front of ox barn, by shelter in meadow, road to upper pasture. Maintain water bars. | Maintain and improve conditions. Regular schedule of improvements to woodlot. |
| Firewood | 15-20 cord of wood annually | 15-20 cord (josh) minimum- get 40 cord to get ahead with dry wood for next year! | 15-20 cord |

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| Mapping and planning | 1999 Forest Stewardship Plan and survey map. Created Trail Guide. Applied for ArcGis software. 2008: large maps copied, posted at Kiosk | Redo trail map & create “house” area map. Include topography. Involve PSU for GPS equipment if interested personnel. | Adequate visuals – lg scale map for homestead and side of storage building. |
| Medicine Trail | Started in 2002, contains ginseng, goldenseal, black & blue cohosh, bloodroot, wild ginger. Book/field guide developed. Plants surviving but not thriving (as of 2007) 2008:plants doing okay | Consider woodland plots in established areas- find a lower traffic zone with better soil. Fire escape for shaded plants. | Signage. 250 visitors per year. Have seed and root stock available for sale. Have workshops and curriculum for native plant preservation. |
| Mushrooms | Inoculated 200+ logs, maintained new and old, offered 2 educational workshops. Began fruiting in 2005. 2008: Inoculated more at Spring workshop. Created morel bed in Dave Wichland workshop, at conference | Scott K PDC | Continue to inoculate, harvest, preserve and utilize. |
| Reforestation | Maintaining a forest nursery of 300 trees. Some introduced cedar, cypress, walnut | develop food forests with selected specimens | |
| Small Engine Maintenance | Chainsaws brought to town for maintenance | Continue honing skills in small engine repair, | Become semi-independent |
| Trail Maintenance | Established trail system including property lines. 4 miles of bike, snowshoe, X-country ski trails. Well marked. Build 3 large bridges, kiosk. 2008: have total 5 bridges | Maintain existing trails and structures; continue to implement signage. Check for erosion. | Increase accessibility for recreational and educational opportunities. |
| Working oxen | Oxen responsible for hauling out all logs and brush. | Continue. | Develop plan for 2 nd team |
| Chipper | Purchased in 2005, converted to veggie oil same year. Used often. Blew up in 2009, fixed in 2010. | Chip brush for animal bedding, permanent garden paths, and Clivus toilet. | Maintain. |
| Fundraising | | | |

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| Donations/memberships | Major donations received from Trought family, increasing public support. Annual Report went out with Annual Fund Drive. | Reclaim lapsed members. Member celebration Recruit 200 members! Gift Works, new software to create member/ mailing list database. Member Bring-A-Friend Event. Committee mtg to define procedures that improve member outreach and retention | Increase donations by 15-20% annually |
| Board Recruitment | Five members joined board in 2003/4 (Josh/Board of Directors), three more in 2005. As of 2008, 10 BOD members. 2010: 5 board members | Provide possible candidates to BOD. | 10 board members active each year, regular rotation and recruitment of members |
| Annual Appeal | Initiated 2008 by BOD (Judi North); sent out twice each year. | Sent feb 2011 email and snail | |
| Major Donors | The Trought family, Bob Green 2006/8, Jonathan Stewart 2008 (\$1000) | Solicit when possible | four large donors per year |
| Grant writing | 3 grants awarded in 2005, 5 in 2006. 2007 applied for ~200, received \$20,000; 2008: 20 grants; 2009: developed Scattershot (generic grant sent to many places), received \$2,000 from this, NH State Council on the Arts \$750. | Receive \$10-20,000; continue weekly grant work (BW). Send out Scattershot in Jan., complete one grant per week until March. Participants (volunteers, interns, apprentices) are welcome to help. Focus when ground frozen | Receive 10-20% of annual budget through grants. |
| Wish List | Received many great donations | On website and annual report | |
| Fundraising events | 2004 pig pickin was converted to fundraising event with raffle (staff/board) 2005 called Farm Day. Farm Feast Breakfasts started monthly in 2005. 2008: started Pizza and Soup Nights. | Farm Feast Breakfasts continue. Implement Pizza & A Movie (1 st Fri), Saturday Soup dinners (3 rd Sat). Food Event task to have sign up sheet and donation at the door. Farm Day by BOD with staff assist | 2-3 fundraisers per year onsite, two fundraising events offsite |

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| Development Committee | Created 2008, meet 4x/year | Board committee with some staff participation. Fundraising, membership | Financial self-sufficiency/sustainability |
| Gardening: | 2.5 acres currently in cultivation with fruit and nut trees, small fruits and berries, culinary and medicinal herbs, annual and perennial vegetables, ornamental flowers, and cover crops. The beds are no-till and all crops are organic. Continue to seek seed/stock donations. | Increase the quantity of food that we produce, increase biodiversity, continue to add bed space, establish all field edges with multi-story plantings, create value added products such as tea blends and food products. Utilize our own seeds as much as possible. Emphasize maintenance of already established gardens. Seeking Garden Coordinator. | Move toward a perennial system of gardening, which requires less maintenance (planting, watering, weeding), increase garden space. Become more familiar with abundant wild edibles (milkweed, cattail, dandelion) in order to maximize usage |
| Annuals | We grow a variety of annual veggies, culinary herbs and cut flowers. They are started from seed onsite, transplanted out, watered and fed. Tried growing grains on human scale. | Increase focus of root veggies and storage crops. Sow, plant, water, feed, weed and compost. Increasing dry bean production. Salad close by for consumption. Organize at garden meetings. | Continue to plant a variety of annual vegetables, primarily for onsite consumption, with surplus sold locally. |
| Chicken tractors | Used 3 mobile chicken units. They are put on new garden areas and areas that need to be reclaimed due to weed invasion. | Considering labor involved with tractors. Repair as necessary. Assessing how to utilize with continuity proximity and necessity. Use large ChickenMobile and smaller ones when functional and needed. | Keep tractors in use and maintained. |
| Composting | We currently have approx 20 compost piles. Hot piles are turned weekly by on-site learners. We have portable compost sifter. Harvesting local organic material, leaf mulch from PSU. Humanure piles at the top of Upper Field—spread on Upper Upper pasture. | Add piles as needed. Turn as necessary, use as on-site learning tool for participants. Fix and utilize manure spreader for direct application. Assessing the value of a compost depot location. Seek more biomass from off-site. | Keep building new piles as gardens expand. Experiment more with static piles. Windrow Compost in future bed space. |
| Cover Crops | Cover crops such as buckwheat, oats, clover, rye, fava beans, peas, vetch, alfalfa and soybeans have been used. Upper Pig Pasture terraced paths seeded with clover. | Make sure beds are always mulched or planted with cover crop. | Continue using cover crops to build the biomass of the soil. |

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| Cut flowers | We grow a mixture of annual flowers for arrangements. | Focusing on leech field as flower bed for on-site flower arrangements. | Focus on flowers as insect beneficial. |
| Drainage | We have created swales and raised beds to prevent runoff and erosion. The soil is mulched, planted, and aerated to facilitate drainage. Curtain drain from parking lot area down to planned pond within pig area. | Continue developing terraced systems and contoured beds. Fix drainage below pond east of Homestead. Improve drainage near cob greenhouse and ox hovel (all). | As the gardens expand and ponds are made we will continue to plan for proper drainage. Acquire an excavator. |
| Edging | Edged garden beds using hand sickle. Fed grass clippings to oxen and chickens. More use of oxen for edging purpose. Edging signs ups weekly in growing season. | Use oxen for edging purpose. Edge with hand tools as necessary for aesthetic and insect barrier. Hand edge as part of garden work area plan; feed grass clippings to chickens, oxen, and pigs (All). | Eventually remove all grass from within garden areas so we don't have to do this. |
| Fruit trees | We have around 10 old apples and lots of crabapples. There are several varieties of dwarf and standard apples planted in the last 7yrs, along w/ cherries, plums, pears, a nectarine, peaches, Asian pears, hearty kiwi, persimmons, mulberry, medlar, paw paw, apricots. | Plant out new stock from new FEDCO order. Possible clay spray & Serenade. Yearly pruning, mulching, protect from rodents and weed suppression. | Continue planting more and more varieties of fruit trees. |
| Garden products | Produced 5 types of tinctures, 2 types of salves and 2 varieties of lip balm. Marketed and sold through vendors downtown, at Farmstand, craft shows, website. | Tea – Dry (dehydrator, cob oven, boiler room, barn) and store what we need for year-round use and for sale. Coordinate weekly tea harvest through growing season for medicinals and culinary plants—with the goal of making tea and culinary blends. (organized at garden meetings) | Utilize medicinal plant resources according to qualified and interested personnel. |
| Greenhouse maintenance | Fall 2008: Kitchen greenhouse. 2009: Closed in New Greenhouse with Outdoor Kitchen. 2010: 30x72 high tunnel, giant coldframe | Create permanent paths and garden beds in Upper high tunnel. Shelving construction in giant coldframe. | Maintain g-houses and plan for more. Look to expand on south side of homestead. |

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| Harvesting | Greens begin early spring and carry through season. Vegetable harvest begins in July, picking up in August and heavy picking in September. During peak season group harvests in the mornings. | Group harvests as needed for markets/restaurants. Daily harvests of greens and other in season veggies for cooking and daily use (organized at garden meetings). Harvest days- 2x/week for veggies, 1x/week for tea organized at weekly meetings. | Increase harvest! |
| Perennial Herbs and Flowers | There are several kinds of culinary and medicinal herbs growing wild and being cultivated. We harvest the herbs at a rate in which they can proliferate, and use herbs throughout the growing season. | Increase species variety, with a focus on what can be dried for tea or utilized in baking and cooking. Maintain health of plant populations and continue harvest and use onsite. Address weed control problems in herb spirals. Maintain non-edible flowers for division and transplanting on property. | Maintain perennial species for harvest and beneficial insect populations. Continue increasing harvest and processing of raw materials. |
| Irrigation | Currently using a drip irrigation system using PV water pump and well water. Put together in spring. Fixing leaks and replacing broken hardware is ongoing. Set up new irrigation in Upper Field (gas pump bringing water from stream to 1000 gallon tank with drip pipe in field) | Inventory and implement drip system: greenhouses, upper field and as necessary. Reuse older pipe before cutting up new pipe. (Beth) | Continue to irrigate, aim to build continuity in system and ease of use. |
| PV water pump | Pump was fixed 2004 and 2005, operational. New pump 2007 | Maintain and utilize water pump for lower gardens; 1 panel to charge batteries, improve cart for pump in order to relocate at any time. | Maintain PV pump. |
| Water catchment | Catching water off of north and south sides of red barn, off Homestead in buckets, lower chickens, ox hovel (55 gallon drums)). This fills about 1,350 gallons total. | Install new water catchments as listed above under Construction; acquire larger collection tanks. | Put gutters and tanks on all new roofs. Acquire more containers. |
| Leaf collection | We have collected leaves in the fall, used as mulch and composted; acquired leaf mulch from PSU; 2009: 3 new leaf-mulching bins eastside of G-Animal | Roadside collect leaves in the trailer or ox cart, to mulch and compost. Be proactive about collecting leaves in the fall. | Annual leaf collection on a larger scale. |

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| Mulching | Used straw as weed suppression, temp and moisture control. Straw is expensive. | Look for straw alternatives, or waste straw from events, to minimize use of straw. Possible use of American bamboo, cattails, or other invasives to hold down leaves; maximize use of cover crops. | Maintain extensive mulching of gardens using a variety of organic materials gathered locally. |
| Nursery | Sold \$1000 worth of nursery plantings in 2008. | Maintain perennials for replanting on the property and minimal container nursery. Continue on small scale unless greater interest. | Nursery expansion based on qualified and interested personnel. |
| Nuts | There are Black Walnuts, 2 Butternut, Heartnuts, Filazels, Chestnuts, and about 25 Filberts, Pecans. First walnut and butternut in 2008. | Pruning, mulch and weed suppression on existing trees. | Maintain existing trees/bushes and keep planting more. Harvest, use, and store crops. |
| Path maintenance | Have been maintaining garden and orchard paths by layering cardboard followed by wood chips. Ledge pack around Homestead and parts of garden. Shiitake logs added to medicine trail. | Remulch paths as needed. Potential path improvements around house garden beds based on receipt of trails grant. Ongoing white clover experimentation. | Continue path maintenance and upkeep. Also build and maintain new paths. |
| Pest Control | Use of Remy, pepper and garlic sprays, and hand picking. Also intercropping and crop rotations (group participation). | Use interplanting method in rotation with heavy hand picking on potatoes (Colorado Potato Beetle), squashes (Squash bugs and Cucumber Beetles), asparagus, brassicas (slugs, cabbage worm). Increase soil fertility and health to discourage pests. Use Kaolin Clay and Serenade in orchard. | Continue hand picking and try to use companion planting to deter pests. |
| Ponds | We have a pond in G-Animal, Edith's Pond (by barn). 2010: 5 new ponds | Develop pond landscape with new trees and pond-loving plants and animals. | Build pond above the Upper Upper Field. |
| Pruning | We have many old apple trees onsite and several planted in the last 7yrs. We prune them each spring and fall for sucker growth and shaping. Also prune other shrubs and trees for health and maintenance. (Josh) | Prune suckers and wild looking shrubs before leaf out. Prune apple suckers in fall. Also keep cutting suckers back in woodland planting areas. Primary pruning before spring melt (March). Maintenance pruning can happen year round. | Maintain the health and vitality of our fruit trees. Keep woodland plantings vigorous. |

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| Record keeping | Notes are kept of seeding, transplanting, and crop success. Annual yields and daily weather have been notated. (GM organizes) | Indoor seeding, outdoor transplant and seeding maps. Maintain seed inventory each year. Garden notes are being kept for referral. | Keep up with records. Make available to public for educational use. |
| Seed saving | We have saved seeds various flower sp., cress, ornamental corn, carrots, lettuce, kale, greens, and many species of medicinal herbs. Saving less than 5% of our own seed. | Save more seeds this year. Most seed cleaning is done in late Fall and Winter. Observe seed-setting in garden and act accordingly. Utilize saved seed in the following year. | Save 50% of all seeds. Looking for a specialist with a longer term commitment. |
| Indoor Seeding | Seeds are started indoors in Feb. We have shelves and lights in the basement. Clean with Hydrogen peroxide and sunshine as necessary. | Check and water flats as needed each day. Bottom water using trays by fridge. Minimize electric/light use—direct seed whatever we can. Maximize G-Animal and giant coldframe for seeding transition. | Continue seeding indoors and maximizing all available space. Evolve into using less fluorescent lights. Use of future solarium off main building. Possibly use soil blocks in future |
| Sheet mulching | We prepare our beds using gathered materials to suppress weed growth. | Continue mulching for new beds. Explore using materials scavenged onsite instead of straw. Gather newspaper and cardboard from the transfer station, Chase St. Directly follow chicken tractors with sheet mulch; re-mulch as needed. Seasonally use supplies in Fall, to be stockpiled in Winter. | Continue garden expansions and using sheet mulching. |
| Small fruit/berries | We have raspberries, blueberries, strawberries, lingonberries, currants, jostaberries, chokecherries, serviceberries, cranberries, nannyberries, mulberries, honeyberry, and elderberries growing in several locations. | Divide raspberries and elderberries from existing nursery stock to other locations. Plant out new berry/fruit stock. | Maintain health of plants, canes and bushes. Continue adding to selection and numbers of species. Increase harvests yearly. |
| Soil amendments | We have added dry amendments to compost piles weekly, potting mix and when sheet mulching new garden areas. Alfalfa meal used with blueberries. Before 2009, purchased amendments to mix our own | Utilize Pro-Start premised fertilizer in soil mix, and on garden beds. | Continue purchasing bulk organic amendments as needed. |

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| | fertilizer. 2009: Used pre-mixed Pro-Start on garden beds. | | |
| Soil health | A lifelong study that is essential to the health of the planet. We are ever studying and experimenting with things like compost tea, worm castings, dry amendments, and composted organic matter. Paul Sachs presented in 06; 2007: M. Fulford presented. | Continue studying and applying new ideas and techniques to improve tilth and fertility of the soil. (staff) | To have a dynamic, productive soil ecosystem with abundant crops. |
| Soil testing | Have been doing biannual tests through UNH extension service. Agri-Labs 06(GM organizes) | Monitor plant health and weed pressure to determine soil health. NRCS-conducted soil test. | Keep records. |
| Trellis repair/building | We have several garden trellises, some stationary some transportable, planted with climbing veggies and flowers. Metal one for codonopsis in orchard. Roadside wisteria trellis semi functional. Built trellis for grapes. Regular repair required. | Repair moveable trellises and build new ones. Build more areas for hops. Put up trellis for new kiwis, near old kiwis, repair old Kiwi trellis in lower garden (Josh). | Keep planting on trellises. Build new ones. |
| Watering | Observed and maintained proper moisture of indoor/outdoor and greenhouse plants. Requires daily attention. | Observe plants and seedlings. Bottom and top water as necessary. Improve irrigation to decrease hand watering; use compost tea. | Maintain health of plants. |
| Weeding | Intensive hand weeding and use of hand tools. | Maintain existing beds. Define bed edges, sheet mulch as needed (coordinate weeding efforts at garden meetings). Feed weeds to animals. | Maintain bed space and keep grass from encroaching. |
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| Kitchen: | Dabbled in baked goods, and selling goods at farmers markets/local retailers. Bread, granola, harvest preservation, hostel meals, food | Maintain cleanliness; prepare meals when necessary, food events, workshops, and hospitality. Sell via LFP year round. Continue to organize pantry and root cellar. | Increase preservation efforts and involvement in events. Consider expanding hosting more events as opportunity arises. |

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| | events. | | |
| Baking bread & sweetbreads | 2 weekly deliveries of 200 pieces sweetbread, 60-70 loaves bread, bread sold to individuals on occasion. Bakery discontinued based on lack of availability for local ingredients, lack of interest/time. | Baking for on-site use once each week (loaf bread). Teach interns to bake for house use. Focus on expanding baked goods markets only if interested personnel. Make baked goods sales cost effective. Pursue locally sourced flour, ongoing. | Increase product line, cost out all new recipes. Supply baked goods weekly to 10-20 households locally. Commercial production as a cottage industry enterprise is dependant on qualified and interested personnel, and availability of local flour. |
| Cleanliness/Cleaning Supplies | KM responsible for doing and/or delegating Homestead cleanliness. | Assignment of cleaning chores to residents in wkly cleaning chart; everyone do dishes! Check with KM for appropriate cleaning supplies. | Keep up with it. |
| Cob Oven/cooktop | Operational, needs plastering. Manual is on website. Added cob cooktop. | Utilize for dinner cooking 3-4 times per week when weather permits and sun oven is not viable, and for Pizza Night and bread baking. Orient new folks to cob oven as season allows. | Utilize for a lifetime. (Maintained by staff) |
| Food Sales | Delivered to 5 vendors in Plymouth 2 times a week. (Abby organized), did deliveries weekly to vendors in Hanover area but discontinued. 2009-10: supplied lettuce mix, potatoes for Six Burner Bistro | LFP deliveries bi-weekly all year round with surplus of goods. Selling to Six Burner and Peppercorn on ad hoc basis. On farm sales of surplus. | Pursue off-site sales dependent on on-farm surplus goods. |
| Developing Recipes | 20 sweet bread recipes, 5 loaf bread recipes, assorted meal recipes | Post cooking class recipes on the web. (Regina will coordinate). Accumulating recipes for potential recipe book (Regina). | Cookbook and Foraging for Wild Foods book (seasonally & Northeast focused). |
| Food Order | Monthly order with UNFI, also Associated Buyers for local baked goods materials. Neighbors encouraged to join in on bulk order. 2009: held one Food Club gathering (btwn 3-5 regular bulk buyers) | Purchase the products that we need each month, produce better inventory list of what we need for baking. Assist customers with ordering – provide with our Frequent Order List. Place Order, Add up bills (including 3% handling fee), email customers when order arrives, schedule pickup. Increase membership. Old catalogues and receipts filed - in office and cookbook shelf) Local food co-op in | Organized by KM |

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| | | buying club. Weighing the options of purchasing more from Assoc. Buyers rather than UNFI. | |
| Inventory | Inventory list of what we have available from our pantry. | From inventory develop pricelist for designated food items (RR or intern). Focus on stocking crops that can be grown as staple goods in this area. (Regina) | Maintain. |
| Outreach | 10-20 folks buying at some point through the year. Up to 7-10 regularly. | Increase number of regular buyers to 12. (Regina) | 25 regular buyers. (Organized by KM) |
| Food Club Sales | \$200-\$250/month; up to \$300/month 2007 | Increase amount of sales to \$750 per month UNFI and \$350 for Assoc. Buyers. (Regina) | \$750 per month in food club sales. (Organized by KM) |
| Hosting & Catering Events | Cater workshops, Pig Pickin' party, annual Audubon chapter meeting, monthly food events, farm day, member celebration dinner, Joel's party, Flying Monkey events, Souper Bowl, Empty Bowls events. | Open to catering non-D Acres events; develop price per person, or menu for each event to determine cost (Regina). Mark's Mood Food events. Make food for other off-site events that D Acre's is involved in. Potentially Keep the Heat On. | Host four events per year for non-D Acres functions that relate to our mission. |
| Kitchen License | Class D- 24 person restaurant. | Maintain license. (Regina) | Have license required for whatever we want to do. Potentially upgrade for prepared foods and catering. (KM) |
| Nutrition Expertise | We try to maintain a whole foods environment with no refined sugars. Offered workshops throughout the year and at the 2008 Wellness Conference. Seasonal Cooking workshops offered. | Relevant workshops offered when opportunity arises. Refined sugar will not be purchased or served to guests. | Maintain standards of nutrition. Build kitchen file of nutrition information for use by participants that helps us as a group make better food combinations and be healthier (seeking qualified and interested personnel in nutrition). |

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| Preserving | We freeze, dehydrate, can, pickle, ferment, process, and store goods harvested onsite. | Keep record/inventory of preserved items, and file the recipes used for preservation. (Regina) Grow crops that are energy-efficient to preserve. Rotate older canned goods to be consumed first. Harvest/Preservation workshop in Fall. | Develop comprehensive guide to food preservation within the D Acres farm system (what, how to, when). Increase food self sufficiency each year |
| Protocol for food safety | Aware of regulations (Josh, ServeSafe graduate, organizes) brought in serve safe rep who presented to D Acres staff and interns in 2004 | Develop protocol for kitchen safety in food production (list of rules) (Regina). Orientation for new people. (KM/staff) | Maintain food safety. (Organized by KM) |
| Recycling & Trash | Separate recycling and trash, bring kitchen containers out to garage, work with who ever goes to the dump | Manage recycling & trash. Reuse glass, cardboard, recycle all else. Separate compost & chicken scraps. | Develop and implement a system to assess our waste management. Educate residents and visitors (especially hostel guests) on waste and proactive measures to reduce. |
| Root Cellar Development | Utilized for long-term cold storage and winter storage of soil for Spring. | Clean and prepare in Summer for Winter storage (Regina). Workshop in fall. Use root cellar during the winter months as refrigerator. | Build system capacity; fill it up with our own product. |
| Solar cooking | Purchased solar oven. | Use regularly – 2-3 times per week as weather allows. Orient newcomers to alternative methods of cooking. | Cook with solar whenever weather allows. Considering Solar Cooking workshop. |
| Workshop Development | Tempeh, bread baking, canning & pickling, beer brewing in 2005. Offered 6 workshops (plus duplications) in 2006. Health & Wellness Conference in 2008. 2009: Offered 5, Dandelion winemaking | Expand workshops. Adding Seasonal Soup Cooking Class (one per month). | Cooking club, nutrition, fermentation – kimchi, sauerkraut |
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| Wood-crafting | Brochure and catalog produced for 2004, secondary brochure produced to interior designers and architects, 4 retail outlets for wood-crafts, interns interested in wood-crafting were able to explore their interest. Sam Payton Artist in Residence 2004-2007 – following categories reflect this period of more intense production | Utilize apprentices to share the workload. Find vendors, find customers for custom orders, produce high quality products, incorporate apprentices into production goals while meeting their learning objectives, plan and implement workshops. Interns/apprentices needed to do production work. Open and interested in having a wood-crafter onsite to take on this work full-time – will do soft advertising online/emails. | Include more apprentices. Become revenue source for other D Acres operations. Become model of successful cottage industry. |
| Turning | Bought lathe this past year | Josh, bowl production. | |
| Production for Revenue | Spoons, cutting boards, frames, hearts, furniture | SPOONS, hearts, live furniture, frames, bowls, chopsticks, coat racks, peace signs. | |
| Custom work, furniture | Bookshelves and beds. | Focus onsite: bed frames for dorm room and library. Keep the Heat On bookshelf or bed for silent auction. | Build as necessary. |
| Finishing | Used HVLP to apply finishes; water based finishes from target coatings. Bought in bulk direct from company. | Involve interns in finishing starting with small crafts moving up to larger pieces over time. | Continue to produce items with high quality non-toxic and hypoallergenic finishes. |
| Inventory | Log of inventory kept for all woodcrafts, sales noted by store with notes on commission; wholesale account entered directly to Quickbooks. Crafts and furniture kept onsite until delivered to retail venue or sold here. | Maintain craft inventory (Josh) Create woodcrafts with a retail venue or other means of sale in mind. Keep inventory of furniture onsite to a minimum. Keep up with demand at retail stores. 50 spoons, 10 hearts, 10 bowls, 3 peace signs onsite at all times. | Maintain inventory of small woodcrafts for distribution and onsite sales. |
| Marketing | distributed information to 15 retailers in person, 30 electronically, and many individuals | Update photos on Local Harvest. Active solicitation for woodcrafter as artist in residence | |
| Catalogues | Created photo book in 2005 one @ D acres, one at AR. | Take more photos of woodcrafts. | Update photos annually, produce catalogue of all D Acres merchandise. Keep up to date brochure(s) available. |

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| Craft shows | Went to Canterbury Shaker Village Wood Days | | Potential, if interest in the future. |
| Professional guilds | Sam held membership to Sheridan arts center, New England craftsmen association; Josh joined league of NH craftsmen in 2007, CMAA Artistic Roots | Maintain memberships. | Continue membership, Look for other professional guilds where member ship would be beneficial. |
| Retail Outlets | 6 retail outlets for wood-crafts: NE Craftsmen Assoc., artistic roots, Earthly Treasures, NH Forest Society gift shop, Sheridan arts center, Longhaul farm.c-man store, CMAA | Keep up with consignment and wholesale venues we are already involved with: League, AR, CMAA, Local Harvest, and on-site store | Have product in 15 stores, and keep the inventory up. |
| Milling | Done on 12" planner and 6" jointer | Interns involved in milling. (Josh) | Involve interns in all milling |
| Product development | Product development done based on seasonality, market, and tools available. Currently, there are quite a few furniture designs, bowls, cutting boards, wooden utensils, lamps, birch bark frames, chop sticks, hair pins, Christmas ornaments, and boxes. | Focus on spoons, hearts, birch bark frames and live furniture. (Josh) | Continue to expand product offering as needed. |
| Sanding | Done by hand, random orbit sander, belt sander, and pneumatic sanders. | Involve interns in sanding. | Seek random orbital pneumatic sander. |
| Tool donations | 3m donated misc. shop materials. Korade family donation of air filter. | | |